

## **School Pyschologist**

### **BASIC FUNCTION:**

Provide psychological services to schools, including testing, counseling and consulting to assist in meeting the social, emotional and educational needs of students in regular and special education programs; administer and interpret psychological assessments of students; prepare recommendations regarding the evaluation and placements of students; consult with teachers, administrators, specialists, agency and district personnel and parents; counsel students; coordinate behavior management programs; and perform related duties as assigned.

### **REPRESENTATIVE DUTIES:**

- Provide psycho-educational assessments of students for districts and programs and participate in resulting Individual Educational Program (IEP) meetings;
- Interpret psycho-educational assessment results;
- Develop student goals and objectives;
- Facilitate IEP meetings, as required;
- Provide written reports analyzing, interpreting and summarizing test results, observations and information from school personnel, students and parents;
- Determine special education eligibility and assist districts and County Office programs to meet education code and other legal mandates for regular and special education;
- Plan, coordinate and/or develop educational interventions, behavior management and counseling/mental health programs;
- Develop, coordinate and provide inservice training to staff, parents, agency and district personnel;
- Maintain confidential records, ensuring transmittal to appropriate school and agency personnel;
- Establish and maintain clear communication and cooperative working relationships with clients, staff, other agencies, regional and state administrators through announcements, letters, telephone communications, attendance at meetings and site visits;
- Participate in the acquisition of grants and other sources of funding for County Office programs and projects;
- Coordinate and participate in writing proposal and agreements;
- Develop personal goals and objectives which support and are consistent with the goals of the Employing agency;
- Maintain professional competencies in areas of responsibility;
- Maintain contact with and participate in professional job related organizations and serve as a liaison to professional groups;
- Plan, organize and implement programs in cooperation with county offices, school districts, other agencies and consultants in surrounding region;
- Perform related duties as assigned.

## MINIMUM QUALIFICATIONS:

### EDUCATION AND EXPERIENCE:

Any combination of education and experience that would likely provide the knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

#### Education:

A Master of Arts Degree from an accredited college or university with an emphasis in educational psychology;

#### Experience:

- At least one (1) year experience as an intern in a special education program;
- One (1) year unsupervised work as a school psychologist.

### CREDENTIALS, LICENSES, AND OTHER REQUIREMENTS:

- Possess a valid state credential with School Psychology authorization required;
- Possess or obtain upon employment, a valid state driver license;
- Provide proof of automobile insurability;
- Meet the physical requirements necessary to perform assigned duties safely and effectively, including lifting fifty (50) pounds on an occasional basis and in excess of fifty (50) pounds with assistance.

### KNOWLEDGE AND ABILITIES:

#### Knowledge of:

- Federal and state laws, codes, regulations and requirements pertaining to areas of assigned responsibility for regular and special education;
- Professional and ethical standards and practices;
- Counseling techniques and methodology;
- Juvenile justice system;
- Principles, practices, methods and strategies applicable to special education curriculum development and strategies for implementation;
- Psychological and educational techniques, tests, materials, methods, theories and trends in assessment and identifying a typical student learning and behavior characteristic;
- Inter-agency collaboration;
- Public and private education programs and community resources for referrals;
- Current techniques in research and development in the field of psychological evaluation and the application of program evaluation methods;
- Behavior management theories and techniques.

#### Ability to:

- Counsel students and parents in individual and group situations;
- Respond promptly to requests of internal and external clients and provide needed direction, assistance, training, materials and resources;
- Select and apply appropriate assessment instruments and methods of assessment;
- Plan and implement program for remediation;
- Provide psychological services for regular and special education students;
- Write coherent and comprehensive psychological reports;
- Communicate effectively both orally and in writing;
- Make decisions in an objective, rational and competent manner;
- Facilitate team work;
- Demonstrate flexibility and creative problem solving;
- Establish effective working relationships with staff, district personnel, other agencies and the public;

- Maintain and improve professional skills and knowledge;
- Be flexible and receptive to change;
- Adapt to periodic heavy workload;
- Maintain regular and reliable attendance.

#### WORKING CONDITIONS:

##### Environment:

- Office and school environment;
- Driving a vehicle to conduct work.

##### Physical Requirements:

- Dexterity of hands and fingers to operate various equipment;
- Seeing to read a variety of materials;
- Hearing and speaking to exchange information and make presentations;
- Sitting or standing for extended periods of time;
- Walking, twisting, stooping, crouching, kneeling, bending over, grasping, reaching overhead, pushing, pulling and moving, lifting and/or carrying 0-50 pounds to waist height.

##### Hazards:

- Potential for contact with bodily fluids, blood-borne pathogens and communicable diseases;
- Driving a vehicle during adverse weather conditions.