

Occupational Therapy Specialist

BASIC FUNCTION:

Provide assessment, consultation, and direct occupational therapy to individuals (e.g., infants, toddlers, children, and adults) in educational, clinical, and health-related settings; collaborate with general and special education staff and parents, to identify strategies, methods, and patterns of instructional support.

REPRESENTATIVE DUTIES:

- Assess students' skills and abilities in visual motor and perception, oral motor, sensory processing and self-regulation, motor planning, activities of daily living, fine motor function, social interactions, organizational skills and postural stability.
- Collaborate with staff, caregivers, and parents to identify strategies, methods and patterns of instructional support that enhance achievement for students with special needs; act as liaison to staff, physicians, parents, and other agencies in implementing the client's Individualized Education Plan (IEP)/ Treatment Plan;
- Assist in developing the clients' IEP/Treatment Plan;
- Develop individual student base line goals and therapy intervention plan;
- Provide occupational therapy intervention to students;
- Provide assistance to educational staff through consultation, training, and direct individual or group activities;
- Travel to school sites as required to provide itinerant therapy services;
- Monitor therapy received by students and record progress using district-wide applications and other designated reporting formats;
- Design and develop adaptive equipment and adjust for proper fit as needed.;
- Train, lead and direct the work of staff as assigned;
- Perform related duties as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE:

A combination of training, experience, and/or education equivalent to graduation from an accredited school of occupational therapy and valid state license as an Occupational Therapist; clinical affiliation in pediatrics is desirable; experience working with children in an occupational therapy or educational setting is highly desirable.

LICENSES AND OTHER REQUIREMENTS:

A current and valid license issued by state Board of Occupational Therapy to practice occupational therapy; Possession of a valid state driver's license and availability of private transportation (mileage expense allowance provided).

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Principles, methods, and equipment used in occupational therapy.
- Activities of daily living.

- Psychodynamics of individuals with disabilities.
- Child development and growth including neurological and physical dysfunction.
- Technical aspects of field of specialty.
- Reading and writing English communication skills.

Ability to:

- Design and fit adaptive devices.
- Administer required assessments and evaluate student progress.
- Recommend educationally related treatment objectives and implement therapy.
- Operate standard office equipment including microcomputers and related software applications.
- Lift and move moderately heavy objects and assist in student positioning.
- Establish and maintain effective working relationships with others.
- Analyze situations accurately and adopt an effective course of action.
- Plan and organize work.
- Meet schedules and time lines.
- Maintain records and prepare reports.
- Read, apply, and explain rules, regulations, policies, and procedures.

WORKING CONDITIONS:

Environment:

Indoor, office, community, and classroom setting; driving vehicle to school sites to provide assistance to students and staff.

Physical Requirements:

Hearing and speaking to exchange information; seeing to perform assigned duties; sitting or standing for extended periods of time; dexterity of hands and fingers to operate equipment and perform assigned duties; kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally, to retrieve and store files and supplies; lifting and moving moderately heavy objects, and assist with student positioning.