

Board Certified Behavior Analyst

BASIC FUNCTION:

Coordinate and conduct Functional Behavioral Assessments (FBA); plan, develop, implement, and supervise the provision of services using applied behavior analysis (ABA) including discrete trial strategies for clients with autism; supervise the work of assigned staff.

REPRESENTATIVE DUTIES:

- Coordinate and conduct FBAs;
- Train staff in the use of positive behavioral intervention techniques and the development and execution of behavioral intervention plans for clients with autism and other behavioral challenges;
- Plan, develop, implement, and supervise the provision of services using applied behavior analysis (ABA) including discrete trial strategies for clients with autism.
- Supervise and coordinate district staff in using a variety of ABA/discrete trial intervention strategies in 1:1 and group settings for clients across settings.
- Train staff in the use of appropriate assessment tools (Assessment of Basic Language and Learning Skills, ABLLS-R; VB-MAPP; ADOS) to assess progress, identify skill levels and design ABA programs.
- Train and consult with staff in all aspects of clients' ABA/discrete trial programs. This includes establishing client ABA/discrete trial programs, the collection, analysis and interpretation of data, and program planning based on data.
- Monitor the administration of ABA/DTT programs for individual clients at multiple school sites.
- Attend and participate at IEP meetings in order to report on assessed progress data and goal suggestions.
- Provide ongoing training on ABA/discrete trial to staff and parents.
- Supervise and evaluate the performance of assigned classified staff.
- Coordinate and attend monthly Progress Meetings with parents and site team working with individual clients at multiple sites.
- Travel to sites as assigned.
- Perform related duties as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE:

Any combination of training, experience, and/or education equivalent to graduation from an accredited college or university with a master's degree in a related field such as psychology, speech/language pathology or behavior analysis and three years experience providing ABA and/or 1 year supervisory experience using ABA strategies with clients with autism. Extensive training and experience in child development and Applied Behavior Analysis, with an emphasis in discrete trial training is required.

LICENSES AND OTHER REQUIREMENTS:

- Current Board Certified Behavior Analyst (BCBA) and master's degree are required, unless other criteria are met based upon BACB guidelines that pre-date the current BCBA standards.
- Possession of a valid California driver's license and availability of private transportation (mileage expense allowance provided).

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Technical aspects of Applied Behavior Analysis.
- Principles and methods used in performing discrete trial strategies.
- Oral and written communication skills.
- Correct English usage, grammar, spelling, punctuation, and vocabulary.
- Reading and writing English communication skills.
- Data collection design and methods.
- Child development.
- Staff training techniques, methods and programs.

Ability to:

- Communicate effectively orally and in writing.
- Operate standard office equipment including computers and related software applications.
- Communicate effectively and maintain cooperative relationships.
- Establish and maintain effective working relationships with others.
- Plan and organize work.
- Develop and present training programs.
- Meet schedules and time lines.
- Maintain records and prepare reports.
- Analyze situations accurately and adopt an effective course of action.
- Work independently with little direction.
- Read, apply, and explain rules, regulations, policies, and procedures.
- Supervise and evaluate work performance.

WORKING CONDITIONS:

Environment:

Office and classroom setting; driving vehicle to school sites to provide consultation and training to staff and parents.

Physical Requirements:

Hearing and speaking to exchange information [in person and on the telephone]; seeing to [read, prepare, and proofread documents, perform assigned duties]; sitting or standing for extended periods of time; dexterity of hands and fingers to [operate a computer keyboard and other office equipment]; kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally, to [retrieve and store files and supplies]; lifting light objects.